

**Special Board Meeting
December 12, 2025
via Microsoft Teams**

MINUTES (DRAFT)

CALL TO ORDER

A special meeting of the Nelson County Job Development Authority (NCJDA) was held on Friday, December 12, 2025, via Microsoft Teams. The meeting was called to order at 3:05p.m. by Board Chairwoman Amie Vasichек. Halvorson confirmed a quorum.

Members and Others Present

Members: Amie Vasichек, Paul Retzlaff, Jay Vasichек (via telephone), Nathan Flom, Kevin Sundre, and Scott Sand

RRRC/NCJDA Staff: Dawn Mandt, RRRC Executive Director; Kristi Kasprick, Real.Good. Project Manager; Anna Halvorson, NCJDA Executive Director

Others: None

Members Absent

Cody Johnson, Dennis Fahey, Lindsay Maresh, Elaine Brooks, Mike Haugland and Nancy Charles

RED RIVER REGIONAL COUNCIL (RRRC) REGIONAL WORKFORCE IMPACT PROGRAM (RWIP) MATCH

Halvorson introduced Mandt to summarize the RWIP. Mandt presented on the RWIP matching funds needed from each of the three JDAs. In summary, Region 4 was awarded \$620,767 in Round 3 of North Dakota's Regional Workforce Impact Program (RWIP), covering 75% of total project costs. A 25% non-state match of \$155,192 is required by the January 22, 2026 application deadline. To date, \$109,428 in cash and in-kind match has been secured, leaving a gap primarily tied to the Real. Good. Talent Attraction Expansion project.

Mandt continued by stating the Region 4 Workforce Collaboration—comprised of county JDAs, regional economic development partners, workforce agencies, and education providers—has coordinated proposals addressing workforce shortages identified in the 2025 Manufacturing and UAS Sectoral Study. Planned investments were explained in detail by Kasprick to include regional workforce marketing, housing development coordination supporting at least 16 new homes, improved talent-attraction websites and job aggregation tools, expanded career and technical education awareness, and employer-driven training and internship pipelines.

To complete the required match for the Real. Good. enhancements, \$5,000 is requested from each of Nelson, Pembina, and Walsh County Job Development Authorities, along with \$5,000 from industry partners. Each \$1,000 of local match leverages \$4,000 in state funding. All awarded funds must be expended by June 30, 2027.

A. Vasichек stated she believes the RWIP program to be beneficial to our region.

A motion was made by J. Vasichек to approve a \$5,000 matching contribution from the NCJDA to the RRRC in support of the RWIP. A second was made by Sundre. The motion carried. A. Vasichек thanked the board for coming together so quickly to meet by virtual means.

ADJOURNMENT

Sand made a motion to adjourn the meeting, seconded by Flom. The meeting adjourned at 3:26pm. The next regular

meeting for the NCJDA is February 11, 2026 in Lakota with an exact location TBD.

Submitted by:

Attested by:

Anna V. Halvorson
Executive Director

Date _____

Amie Vasichek
Chairwoman

Date _____