

NELSON COUNTY JOB DEVELOPMENT AUTHORITY

June 18, 2025

Park View Health, Aneta

MINUTES

CALL TO ORDER

A meeting of the Nelson County Job Development Authority (NCJDA) was held on Wednesday, June 18, 2025 at Park View Health, Aneta, ND. The meeting was called to order at 5:30 p.m. by Amie Vasichек.

Members and Others Present

Members:, Paul Retzlaff, Dennis Fahey Jay Vasichек Mike Haugland, Amie Vasichек, Kevin Sundre, Cody Johnson, Anna Halvorson, and Scott Sand. *Others:* Dawn Mandt, NCJDA / Red River Regional Council and Dr. Kendra Rosencrans, RRRC.

Members Absent

Elaine Brooks, Lindsay Maresh, and Nancy Charles

CELEBRATION OF RETZLAFF'S 80TH BIRTHDAY

Brooks had prepared and sent cupcakes to celebrate Retzlaff's recent 80th birthday.

APPROVAL OF THE MINUTES

Retzlaff moved to approve the meeting minutes as written, Fahey seconded. Motion carried.

ACCEPTANCE OF THE FINANCIAL REPORT

The Board reviewed the financial report as provided. J. Vasichек moved, and Retzlaff seconded filing the report. Motion carried.

INTRODUCTION OF NEW JDA DIRECTOR

Mandt introduced Anna Halvorson as the new JDA executive director which will be a half-time role and the RRRC will develop another half-time role within the region to enable a full-time position. Halvorson's start date will be July 7. Halvorson introduced herself and submitted her resignation as a Board member.

Haugland moved, and Fahey seconded approval of the resignation. Motion carried.

NELSON / PEMBINA COUNTY FOOD ACCESS STUDY

Rosencrans led the Board through the food access study which will be completed by the end of June 2025. Rosencrans shared individual store information and findings will also be shared with each Board member as well as Halvorson as the incoming Executive Director. The group also discussed a \$1.5 million Rural Grocery Sustainability Grant Program being released by the ND Department of Commerce and staff will be helping the store owners with project development and grant writing. The Board discussed possible projects within the four stores selling food in Nelson County. The new coolers supported by the JDA recently have been installed in the Michigan grocery store.

2026 BUDGET REQUEST

Mandt reviewed a draft 2026 JDA budget totaling four mills of funding to be presented to the county commission.

RURAL LEGISLATIVE ADVOCACY UPDATE

Mandt reviewed a written legislative report of the RRRC's work during the 2025 legislative session highlighting the needs and programs needed in rural areas.

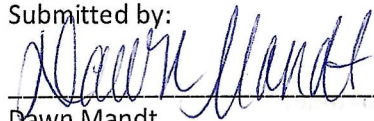
REGION 4 BROWNFIELDS PROGRAM PROPOSAL

Mandt provided an overview of the U.S. Environmental Program Agency's Brownfields Program and inquired about potentially contaminated sites or buildings with hazardous materials such as lead paint, asbestos, etc. The RRRC is proposing a \$1.5 million Coalition Assessment Grant in fall 2025. If awarded, the program would launch in fall 2026 and complete a formal inventory of potential sites, conduct hazardous material assessments, develop abatement plans and costs; and host redevelopment conversations within communities. If successful, another grant would be prepared and submitted to cover abatement of hazardous materials. The Board mentioned the Johnson Store, Lakota; Michigan school; old clinic east of the school in Michigan; and curling club, Petersburg.

ADJOURNMENT

J. Vasichek moved to adjourn and Haugland seconded and the meeting adjourned at 7:28 p.m.

Submitted by:



Dawn Mandt

Interim Executive Director

Attested by:



Amie Vasichek

Chairwoman